

FLORIDA YORKIE RESCUE
VOLUNTEER JOB DESCRIPTION

Volunteer Position: Home Visit
Reports to: President or President's designee

SUMMARY: Purpose of a home visit is to determine whether the new family will be responsible and provide a safe environment.

REQUIREMENTS:

- Read and signed Confidentiality Contract.
- Read and signed FYR Home Visit guidelines.
- Must have a telephone or face to face interview with an FYR member.
- Experience with Yorkies and Maltese.
- Copy of valid driver's license.
- Active Face Book account for communication.

INTRODUCTION: Typically, when a volunteer is asked to conduct a home visit for FYR, the potential adopter has already gone through a series of interviews and reference checks by the President or a member of the board.

The "Home Visit Guidelines" handout covers a lot of issues. The home visits conducted by the volunteer will focus primarily on the PET RESPONSIBILITY AND HOME SAFETY sections of the guidelines. However, the President/Designee may ask the volunteer to delve into other areas of concern; these determinations are made on an ad hoc basis.

PROCESS:

- Volunteer will be contacted by the President/Designee to conduct a home visit.
- Volunteer will be forwarded the adoption application.
- Volunteer will contact and schedule the home visit with the adopter.
- Volunteer will inform FYR contact of the appointment.
- Volunteer conducts the home visit.
- Volunteer reports findings to FYR contact.

REPORTING FINDINGS: Immediately after conducting the home visit, the volunteer will contact the President and/or the designee via telephone. The President is to be informed before making contact with the designee.

PHOTOGRAPHY AND VIDEO TAKING: Any photographs or videos will be forwarded to the President immediately after conducting the home visit—all photographs and videos are for informational purposes and may not be shared with anyone other than FYR.

KEY POINTS:

- ✦ Fence gates locked and secured to prevent theft.
- ✦ No gaps under fence for escape.
- ✦ Are pets allowed outside of home through doggie door with no supervision?
- ✦ Fencing complete and secure.
- ✦ Yard but no fence, what is the safe alternative?
- ✦ Home safe? (visual check for cords, wires, and poisonous household products.)
- ✦ Home secure with exterior doors that close/latch properly.
- ✦ Pool safety: Pool Cage? Pool safety fence?
- ✦ Condo above the first floor? Check for safety concerns on balcony.
- ✦ Advise adopter of potential dangers while outdoors. (snakes, birds of prey, alligators, and Bufo frogs.

INFORMATION DISSEMINATION TO ADOPTER: Volunteer will find that adopters will prod for information regarding the adoption process, details about the rescue dog, whether or not they have been approved, and how to proceed with the adoption.

None of these questions are to be discussed with the potential adopter—please refer the adopter back to the FYR President or the FYR contact handling the adoption for clarification.

Bottom Line: Ask yourself, “Would this family be acceptable for my pet?”